

# Project Management for Legal Aid Toolkit



The legal aid community is constantly evolving to improve and expand its services. From document assembly libraries to case management systems, organizations are taking on projects that will increase efficiency and advance their missions. Project management is vital to this work. Project management reduces costs by improving efficiency, mitigating risks, and optimizing resources.

With limited resources, it is important that legal aid organizations prioritize project management. Using project management methodologies ensures organizations can complete projects on time and within budget. Good project management can also lead to better project results overall.

To strengthen the project management skills within the legal aid community, LSNTAP and Just-Tech, LLC partnered to develop this project management toolkit. This toolkit is not just for those that have project manager as their title. It is for anyone. We are all project managers. Use this toolkit as a guide for your next project. It details each of the process groups in the project life cycle and includes downloadable templates.

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